**PLUMBER, Licensed**

**Employee Name (Print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Reports To:** Director of Maintenance and Construction **Classification:** Auxiliary

**Dept/Campus:** Maintenance **Paygrade:** A-8

**Wage/Hour Status:** Nonexempt **Revised:** October 2014

This job description reflects management’s assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned.

**PRIMARY PURPOSE:**

Maintain the flow and drainage of water, air, and other gases by assembling, installing and repairing pipes, fittings, and plumbing fixtures district-wide. Maintain and provide for the safe conditions and operations of all plumbing systems in district facilities.

**QUALIFICATIONS:**

**Education/Certification:**

High School Diploma or GED

Valid driver’s license

Texas master plumber license

**Special Knowledge/Skills:**

Knowledge of plumbing repairs, maintenance, and installations techniques

Knowledge of plumbing codes

Ability to read and interpret blueprints, diagrams, schematics and written reference material

Ability to diagnose and resolve problems

Ability to perform mathematical calculations

Ability to use hand and power tools

**Experience:**

5 years experience and education in the plumbing field

**MAJOR RESPONSIBILITIES AND DUTIES:**

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| 1. Assemble, install, maintain, and pressure test all pipes, fittings, and fixtures of heating, water, drainage, sprinkler, and gas systems according to specifications and plumbing codes. |
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| 1. Determine sources of plumbing malfunctions and complete repairs as indicated or according to work orders. |
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| 1. Install and repair pipes, fittings, valves, fixtures, and plumbing system equipment, including sinks, commodes, water heaters, water softeners, etc. |
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| 1. Repair dishwashers and kitchen equipment that incorporate gas or water consumption. |
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| 1. Receive and complete work orders. |
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| 1. Select material and hardware and make time and materials estimates. |
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| 1. Maintain accurate records on material and labor used. |
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| 1. Maintain inventory of district owned tools, equipment and materials. |
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| 1. Inspect job upon completion and ensure areas are clean. |
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| 1. Work with building principals and supervisors to complete projects. |
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| 1. Detect needed repairs on building, grounds and equipment following established inspection procedures. |
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| 1. Respond to emergency calls as needed. |
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| 1. Perform preventative maintenance on tools and equipment. |
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| 1. Operate tools and equipment according to established safety procedures. |
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| 1. Ensure that equipment is in safe operating condition. |
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| 1. Follow established safety procedures and techniques to perform job duties including lifting. |
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| 1. Correct unsafe conditions in work area and report any conditions that are not correctable to supervisor immediately. |

**EQUIPMENT USED:**

Tools and equipment common to the plumbing trade

**WORKING CONDITIONS:**

**Physical Demands/Environmental Factors:**

Constantly moves about district facilities and grounds; typically bends, stoops and crouches on a regular basis; frequently lifts, carries or otherwise positions/repositions heavy objects, equipment and supplies; ability to position self and perform work in various areas of the facility including elevated surfaces, tiring and uncomfortable positions.

Inside, outside, hot and cold conditions, also some conditions that may require safety equipment and protection, work around moving objects, vehicles, gas lines, fumes and toxic chemicals; exposure to dampness, humidity and extreme temperatures; slippery or uneven surfaces; frequent district wide travel.

The foregoing statements describe the general purpose and responsibilities assigned to this job, and are not an exhaustive list of all responsibilities, duties and skills that may be required.

Employee Date

Supervisor Date